



ARIZONA YOUNG REPUBLICAN
FEDERATION BYLAWS

As adopted June 5, 2021.

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ARTICLE I: GROUPS OF YOUNG REPUBLICANS

Section 1. The Arizona Young Republican Federation shall prepare and recommend to each chartered Club a model form of Bylaws. The Bylaws may be adopted by chartered clubs in whole or in part.

Section 2. Each chartered Club must hold at least five (5) meetings each year at times as shall be prescribed in its Bylaws. It may hold other meetings as its Board of Directors or membership desire.

Section 3. Each chartered Club shall notify the Chair of the Arizona Young Republican Federation of its activities. It shall forward promptly to the chair and secretary all information necessary to keep him or her advised as to the Clubs activities. This information shall include, but not be limited to:

- A. Copies of the minutes of each meeting.
- B. Copies of all financial reports prepared.
- C. Full and complete membership lists, addresses, and telephone numbers of all members. This list should be supplemented at least quarterly.
- D. Copies of any newsletters or other communications to the members of the group.
- E. Names and addresses of all officers and members of the group's Executive Board.
- F. An annual report, which shall include a resume of activities of the group and a membership and financial report.
- G. Other information as the chair may require.

ARTICLE II: CHARTERS

Section 1. Each Young Republican Club existing on the date these Bylaws are adopted shall be automatically rechartered with the Arizona Young Republican Federation.

Section 2. Club charters shall be effective upon approval of the Executive Board and shall remain in full force and effect indefinitely unless suspended, revoked, or voluntarily surrendered.

Section 3. An original application for a charter as a new Club shall be in the form of a petition. It shall be signed by at least ten (10) people who are eligible to be members of the proposed Club. It shall contain a certification that the following has been accomplished:

- A. It or its governing body has adopted a Constitution and Bylaws, a copy of which shall be attached to the petition, and has certified the Constitution and Bylaws of this Federation.
- B. It has elected officers and completed its organization as provided in its Bylaws. The names and addresses of its officers and the members of its Executive Board shall be attached to the petition.

C. It has held at least one Club meeting as an organization.

Section 4. A chartered Club may use a name as it sees fit, but it is recommended that wherever possible it uses the words "Young Republicans" as a part of its name, and its literature or public announcements state that it is a group chartered by the Arizona Young Republican Federation.

Section 5. A chartered group of Young Republicans shall be in good standing if it is in compliance with the Constitution and Bylaws of the Federation and has paid all possible current dues to the Federation.

Section 6. Any chartered Club, which fails to comply with the Constitution or Bylaws of the Arizona Young Republican Federation, or any amendments thereto, may have its charter suspended or revoked by a two-thirds vote of the Executive Board members present at any regular or special meeting. Notice of the meeting must be communicated to each member of the Executive Board and to the Secretary of the subject Club not less than twenty (20) days prior to the meeting at which such suspension action will be taken.

Section 7. Any group of Young Republicans that for any reason ceases to be a chartered Club of the Arizona Young Republican Federation shall surrender its charter and shall not thereafter use the name, emblem, materials, financials, or insignia of the Arizona Young Republican Federation in any manner whatsoever.

Section 8. Satellite Groups

The Arizona Young Republican Federation encourages the formation of satellite groups. The purpose of the satellite group is for the AZYRF members to meet in a formal or informal setting without being a chartered club. A satellite club is not eligible for income generated through enrollment nor voting privileges at official AZYRF meetings and/or convention. Should a satellite club choose to become a formal chartered club under the Arizona Young Republican Federation they must comply with the requirements under Section 3 of this article. Voting privileges are allotted to members in good standing with their designated County charter.

ARTICLE III: EXECUTIVE BOARD

Section 1. The Executive Board shall meet at times and places determined by the chair, or by written request of four (4) members of the Board. There shall be a meeting on the day of the annual convention at which the Executive Board is elected and at least one meeting each month thereafter. Written notice of the time and place of all meetings shall be sent to the Executive Board not less than ten (10) days prior to the said meeting.

Section 2. The Executive Board may, without meeting together, transact business by technological means, by voting on questions submitted to it by or with the approval of the chair. Ten (10) days shall be allowed for the return of the votes to the Secretary of the Arizona Young Republican Federation. The voting shall be closed at the end of ten (10) days provided that the majority of the members of the Board have returned their votes by that time, or it shall be considered closed at the time when all members have returned their votes. If, at the expiration of the ten (10) day period, the majority of the Executive Board has not returned their votes, the measure being voted upon shall be voted upon at the next meeting of the Executive Board.

Section 3. At all meetings of the Executive Board, one-half of the current elected members of the Executive Board, with the exception of the chair, or their designee, of each club chartered and the shall constitute a quorum for or the transaction of all business, except in the case where a larger vote is required under the constitution or Bylaws.

Section 4. The voting Executive Board shall consist of State Chair, Co-Chair, Vice-Chair, Treasurer, Secretary, National Committeeman, National Committeewoman and County Club Chairs.

ARTICLE IV: CONVENTIONS

Section 1. The Executive Board shall supervise and manage all conventions of the members of the Arizona Young Republican Federation and shall fix the official program and order of business.

Section 2. The officers of each convention shall be the seven (7) executive members of the Arizona Young Republican Federation.

Section 3. Ninety (90) days prior to the convention, the chair shall appoint a Credentials Committee chair, a Nominations Committee chair, Committee on Resolutions chair, and other committees as they deem necessary or advisable.

Section 4. At each duly called convention, or prior thereto, the chair can appoint a sergeant at arms of the convention and such assistants, as they may deem necessary or advisable.

Section 5. All resolutions shall be referred to the Committee on Resolutions for its consideration and recommendation to the convention. Debate on such resolutions shall not be in order until they have been reported out of the Committee on Resolutions. All resolutions must be submitted to the Committee on Resolutions at least twenty four (24) hours before the report of the Resolutions committee. Resolutions not submitted in advance of the convention need a majority vote to be considered by the delegates. All resolutions must have a two-third majority of those delegates voting in order to pass.

ARTICLE V: ELECTION OF OFFICERS

Section 1. The official program of the annual convention shall rotate its agenda on an odd/even yearly basis. The even years shall be run as Constitutional/Leadership Conferences; the odd years shall contain the elections of officers.

Section 2. By reading its report, the Nominating Committee shall place in nomination the names of qualified candidates. All other nominations shall be made from the floor of the convention.

Section 3. Upon the nominations being closed, the convention shall elect in order and one at a time, a chair, a Co-Chair, a Vice-chair, a Secretary, a Treasurer, a National Committeeman, and a National Committeewoman.

ARTICLE VI: COMMITTEES

Section 1. Standing committees shall be established and abolished by the Executive Board. The chair of each standing committee shall serve on the Executive Board as an ex officio member without vote.

ARTICLE VIII: FINANCE AND ACCOUNTING

Section 1. The fiscal term of the Arizona Young Republican Federation shall begin on the first day of January in each year.

Section 2. A general fund which shall consist of all money payable or withdrawable in whole or in part under the allocation of the Federation budget or under allocation by a majority of the Executive Board shall be maintained.

a. Vouchers for expenditures not pre-approved shall be presented for majority approval of the executive board.

A. All payments or withdrawals shall be made after receipt by the Treasurer of a voucher. Vouchers received for expenditures previously approved by the Board shall be paid upon request. Other vouchers shall be presented by the Treasurer to the Executive Board and paid upon the majority vote of the Executive Board of the voucher.

Section 3. All disbursements shall be made via appropriate means.

Section 4. The Executive Board shall have the power to appoint officers and employees it deems advisable to deposit funds from said depositories.

Section 5. No member of the Arizona Young Republican Federation shall incur debts chargeable to the organization without the prior approval of the Executive Board. Debts shall not exceed the amount authorized.

ARTICLE IX: SELECTION OF DELEGATES TO THE YOUNG REPUBLICAN NATIONAL CONVENTION

Section 1. The number of delegates that are chosen by the body to the National Young Republican Convention are determined by the National Committee every 2 years. At the State Convention any member of the Arizona Young Republican Federation in good standing with the organization may put their name forward to represent the Arizona Young Republican Federation at the National Convention. Members of the Executive Committee shall automatically be appointed delegate to the National Convention.

Section 2. Upon a two-thirds vote of delegates to the Young Republican National Federation Biennial Convention, "unit rule" may be imposed. This may be done either on an office-by-office basis or for the entire voting process for national officers. Delegates with the most votes in the allotted delegate slot shall represent Arizona at the National Convention. If a delegate cannot attend convention, the chair will appoint a new delegate.

ARTICLE X: CAMPAIGN COMMITTEE

Section 1. The Arizona Young Republican Federation shall comply with all state and federal laws regarding campaign contributions and expenditures. The chair and Treasurer are empowered to take all ministerial acts necessary to ensure the Federations compliance with such laws, as they may be amended from time to time.

Section 2. The Arizona Young Republican Federation is authorized by these Bylaws to file as a campaign committee under state or federal law upon a two-thirds vote of the Executive Board. The Federation chair and Treasurer shall be chair and Treasurer, respectively, of the Federated Campaign Committee.

ARTICLE XII: PARLIAMENTARY AUTHORITY

Section 1. The latest edition of Robert's Rules of Order Revised shall be the parliamentary authority for all matters of procedure not specifically governed by the Constitution or Bylaws of the Federation.

ARTICLE XIII: DEFINITIONS

Section 1. When used herein, the term "chartered Club" shall mean each Young Republican Club duly chartered by the Federation.

AS AMENDED IN EXECUTIVE COMMITTEE, JUNE 2021.

Austin C. Smith, State chair
Arizona Young Republican Federation

Charlotte Perez, Secretary
Arizona Young Republican Federation